

**Our Saviours Lutheran Church  
Council Meeting Agenda  
05/21/24 6:30 PM**

**Business Meeting: 6:30 – 8:00 pm**

**Council Members:** Pastor Leta, Pastor Michael, Chris Bachman, Mark Butler, Amy Buxton, Bill DeHaven, Aspen Fogo, Alex Hargleroad, Stuart Hennen, Tyann Kuehnast, Melody Mistr, Scottie Moore, Kimberly Nichols, Shannon Wagner, Adrienne Watz

**Absent:** Pastor Michael, Aspen Fogo, Alex Hargleroad, Stuart Hennen, Melody Mistr, Kimberly Nichols

**Ministry and Connections**

- Connections and Devotions
- [Pastors' Report](#)
  - Pastor Leta leaves on sabbatical in 21 days
- Committee reports (if available)
  - **Endowment Committee** - \$2000 will be given to the Casa group going to Mexico; they've also discussed looking for a way to do a fundraiser for the endowment in Fall 2024; the Faith and Justice Team is also looking to facilitate an event in the fall
  - **Personnel Committee** – every paid staff member is evaluated twice a year; the committee is almost done reviewing those for this Spring; they are also planning something for the fall to recognize the staff
    - The staff appreciation jars will be facilitated in Fall 2024
  - **Security Team** – the grant request was submitted for a “preview”, so the committee was able to gain some valuable feedback before the actual submission date of June 3, 2024; we should hear back in the fall whether the grant is awarded or not; a “Safety and Security” plan has been created and the team will be asking for feedback on this plan in the near future; there was a suggestion to hold a general meeting in between services to request feedback from congregation members
    - Suggestion to reach out to our insurance provider (Church Mutual) about the security enhancements we'll be making in the future
  - **OOW Committee** – raised \$3200 for the Casas Build this month; next month they're focusing on the Lumin Housing Security Initiative

**Working Group Sessions: Welcome, Stewardship**

- Breakout Session (small groups)
  - Welcome Working Group
    - **Volunteer Cards**
      - Pass out first cards mid-July
      - Create training dates for September and identify training leads
      - Suggestion to give them out quarterly
      - Cards will be collated and lists of volunteers created by category
      - Volunteer Role FAQ sheet needs to be created
    - **Greeter Role** – will follow the Security Team's recommendation on this topic; one suggestion was for one usher to greet while the other usher hands out materials at the entrance to the sanctuary
    - **Swag Ideas (Amy will price out some items before the next meeting)**
      - Chapstick
      - Hand sanitizer
      - Pens
  - Stewardship Working Group
    - **Collection of Volunteer Hours** – Kim requested volunteers after the services this weekend to help encourage participation; Mark volunteered to collect information from people after the first service

- Suggestion to be clearer in the slide and in the information shared verbally the goal of “celebrating” our time given in the community so members have a better understanding of the goal of this request

### Actionable Items that Require a Vote

- Approval of [April Minutes](#)
  - Motion to approve by Amy
  - Seconded by Chris
  - Minutes unanimously approved
- Acceptance of [Treasurer's Report](#)
  - General Fund income was a little over \$42,000
  - Total expenses were around \$70,000
  - We're trending up for April 2024 as compared to previous year's around this time
  - Motion to approve by Amy
  - Seconded by Adrienne
  - Treasurer's Report accepted
- Approval of ELCA Giving
  - Giving around \$2,700 this month
  - Motion by Mark to give the remaining amount to the Synod
  - Seconded by Adrienne
  - Motion unanimously approved
- Approval of authorization for Glenna Colton to make changes and resolve issues with OSLC credit cards
  - Motion made by Mark
  - Seconded by Tyann
  - Motion unanimously approved
- During the regularly scheduled Our Saviour's Lutheran Church (OSLC) Council meeting held at OSLC at 7:43 p.m. on May 21, 2024 the Council voted on and approved removing Brady Berg as an authorized signer on all accounts at FirstBank for both OSLC and Our Saviour's Lutheran Preschool (OSLP)
  - Motion made by Amy
  - Seconded by Mark
  - Motion unanimously approved

### For Information Only

- **Budget Review Committee** – need two volunteers for this committee
  - This committee will begin meeting in the fall
  - Amy volunteered to fill one role; a request was put in to Stuart to fill the other role
- **Nominating Committee** – consists of Council Secretary and one volunteer from Council
  - Committee consists of both pastors, two council members, a member of the congregation, and a former council member
  - Pastor Leta will convene this group as soon as she gets back from her sabbatical
  - Chris Bachman volunteered to fill the other council role

### Upcoming Dates

- June Picnics – Council will host the first BBQ on Wednesday, June 5th (need volunteers)
- June Council Meeting – Tuesday, June 18<sup>th</sup> at 6:30 p.m.
  - Request from Adrienne to let her know ASAP whether they're able to attend the 6/18 meeting
- June 24<sup>th</sup> – Financial Review Meeting (8 volunteers have been found for this group)

### Questions

### Prayer/Blessing

### Adjourn

## **Working Groups:**

### **Welcome:**

- **Tyann, Scottie, Adrienne, Amy**
- Consider how we welcome people when they visit
- How do we train the congregation to greet and welcome
- What type of presence is needed in the narthex? Other places?
- Plan a spring and fall newcomer class and welcome

### **Stewardship:**

- **Mark, Stuart, Kimberly, Melody, Bill, Chris**
- About Once a month feature a story of either time, talent, or financial giving either in the newsletter, as an in-worship announcement, special video/photo (whatever works!)
- Decide a date for a commitment and celebration of gifts Sunday and plan this event
- Create a report on giving for the year – telling stories of where gifts went/go to be published in November

### **Executive Strategic Planning:**

- **Pastor Leta, Pastor Michael, Tyann, Adrienne, Shannon**
- Collect data and information from the water mitigation team, columbarium, and property for possible developments and upgrades– who needs to be in the discussions, etc.

### **Yet to be Assigned:**

Aspen  
Alex